

**MINUTES
CITY OF JEFFERSON COMMON COUNCIL
THURSDAY, APRIL 4, 2019**

The Thursday, April 4, 2019 meeting of the City of Jefferson Common Council was called to order at 7:02 p.m. by Mayor Oppermann. Members present were: Ald. Miller, Ald. Beyer, Ald. Tully, Ald. Brandel, Ald. Krause and Ald. Peachey. Absent: Ald. Horn and Ald. Lares. Also present were: City Administrator Freitag, City Engineer Pinnow, City Attorney Rogers and City Clerk/ Deputy Treasurer Copsey.

PUBLIC PARTICIPATION

None.

PRESENTATION

J Stops presentation given by Chamber Director, Jen Pinnow.

CONSENT AGENDA

Ald. Tully introduced Resolution No. 127.

**CITY OF JEFFERSON
RESOLUTION NO. 127**

BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that the consent agenda for April 4, 2019 is hereby adopted.

- A. Vouchers Payable for March 2019 in the amounts of \$154,919.24. Payroll Summary for March 29, 2019 in the amount of \$182,348.31.
- B. Council Minutes from the March 19, 2019 of the Common Council.
- C. Payment for Flag Installation for the 2019-2020 year.
- D. Licenses as Approved by the Regulatory Committee.
 1. Operator's Licenses
 2. Special Class B Licenses
 3. Pancho's Fresh Market, LLC

Ald. Tully, seconded by Ald. Beyer moved to approve Resolution No. 127. Motion carried unanimously on call of the roll.

RESOLUTION AUTHORIZING THE RELEASE OF RIGHTS OF LAND

(Ald. Peachey introduced Resolution No. 119.)

**CITY OF JEFFERSON
RESOLUTION NO. 119**

RESOLUTION AUTHORIZING THE RELEASE OF RIGHTS IN LAND

WHEREAS, the City of Jefferson previously released rights of land to the Wisconsin Department of Transportation as part of the STH 26 bypass project in 2008; and

WHEREAS, the Wisconsin Department of Transportation notified the City in 2018 that those documents signed in 2008 contained clerical errors in the legal descriptions in which “utility numbers” were referenced rather than “parcel numbers”; and

WHEREAS, the Wisconsin Department of Transportation has provided the corrected documents and is requesting that the City of Jefferson sign the documents for recording by the Wisconsin Department of Transportation;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that it herein authorizes the signature of a Quit Claim Deed, Conveyance of Rights in Land (2 documents), (attached hereto) for recording by the Wisconsin Department of Transportation.

Ald. Peachey, seconded by Ald. Tully moved to approve Resolution 119. Motion carried unanimously on roll of the call.

RESOLUTION AUTHORIZING THE TEMPORARY CLOSURE OF PUBLIC RIGHT-OF-WAY FOR IMMANUEL UNITED METHODIST CHURCH

(Ald. Beyer introduced Resolution No. 128.)

**CITY OF JEFFERSON
RESOLUTION NO. 128**

WHEREAS, Immanuel United Methodist Church is looking to close off a section of Center Avenue adjacent to the church for Vacation Bible School. They are requesting that the portion of Center Avenue is closed Monday, June 24 through Thursday, June 27, 2019 from 11:00 a.m. to 5:00 p.m. each day.

WHEREAS, Section 240-8 of the City of Jefferson Municipal Code refers to the City’s regulations regarding the temporary closure of public right-of-way.

BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that the portion of Center Avenue adjacent to Immanuel United Methodist Church is hereby temporarily closed on Monday, June 24 through Thursday, June 27, 2019 from 11:00 a.m. to 5:00 p.m., and

BE IT FURTHER RESOLVED that said right-of-way is hereby leased to Immanuel United Methodist Church in the sum of \$1.00 for said time-frame.

Ald. Beyer, seconded by Ald. Tully moved to approve Resolution 128. Motion carried unanimously on roll of the call.

RESOLUTION AWARDING THE BID CONTACT FOR 2019 STREET IMPROVMENTS

(Ald. Brandel introduced Resolution No. 129.)

**CITY OF JEFFERSON
RESOLUTION NO. 129**

**AUTHORIZING AWARD OF CONTRACT FOR THE 2019 STREET IMPROVEMENTS FOR
EAST GREENWOOD STREET**

WHEREAS, the City of Jefferson received one bid from contractors interested in completing the **2019 STREET IMPROVEMENTS PROJECT**; and

WHEREAS, the value of the lowest bidder is included in the following table:

Company	Base Bid	Total of Accepted Alternates (1,2)	Total Project
Forest Landscaping & Construction, Inc.	\$360,911.25	\$60,422.50	\$421,333.75

WHEREAS, the overall bid included a scope of work for pulverizing, grading and resurfacing pavement; resurfacing the access roads within Greenwood Cemetery, resurfacing the swimming pool parking lot located at the east of E Greenwood Street; and installation of new 8” water main and services; and

WHEREAS, of the total project bid amount of \$421,333.75, the streets and storm sewer portion of this bid totaled \$172,863.75 with \$248,470 being associated with water main replacement; and

WHEREAS, monies have been allocated in 2019 Capital Budget and Storm Sewer Fund as well as capital funding by Jefferson Utilities; and

WHEREAS, Town & Country Engineering and City staff reviewed the project bid results and recommends award of project to Forest Landscaping & Construction Inc. as the low qualified bidder;

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that it herein approves the Forest Landscaping & Construction Inc. bid for the **2019 STREET IMPROVEMENTS FOR EAST GREENWOOD STREET** in the amount of \$421,333.75;

BE IT FURTHER RESOLVED, by the Common Council that the City Administrator is herein authorized and directed to execute any contract or document associated with the above action on behalf of the City of Jefferson upon the review and consent of the City Attorney.

Ald. Brandel, seconded by Ald. Miller moved to approve Resolution No. 129. Motion carried unanimously on the call of the roll.

RESOLUTION AUTHORIZING BUDGET ADJUSTMENTS

(Ald. Krause introduced Resolution No. 130.)

**CITY OF JEFFERSON
RESOLUTION NO. 130**

BE IT RESOLVED by the Common Council of the City of Jefferson, Wisconsin that the following 2018 budget adjustments are hereby authorized and shall be funded out of the General Fund fund balance:

BUDGET ITEM	ACCOUNT #	CURRENT BUDGET	BUDGET ADJUSTMENT	REVISED AMOUNT
<i>Municipal Court</i>				
Wages	01-51210-10-113	\$30,650	\$4,320	\$34,970
<i>City Attorney Services</i>				
Legal – City Attorney	01-51310-20-2013	\$55,000	\$5,750	\$60,750

BUDGET ITEM	ACCOUNT #	CURRENT BUDGET	BUDGET ADJUSTMENT	REVISED AMOUNT
Fund 06 – Storm Sewer	06-50000-30-310	\$4,500	\$29,700	\$34,200
Fund 15 – Taxi Fund	15-50000-50-589	\$112,000	\$55	\$112,055
Fund 22 – TIF #6	22-50000-50-500	\$33,325	\$95,500	\$128,825
Fund 35 – Civic Promotion	35-50000-30-395	\$0	\$38,150	\$38,150
Fund 43 – Park Devlpmnt	43-50000-40-438	\$12,000	\$8,350	\$20,350
Fund 54 – Development Fund	54-50000-30-300	\$0	\$112,370	\$112,370
Fund 66 – Cap Prjct Fund	66-50000-40-413	\$61,000	\$1,018,525	\$1,079,525

BE IT FURTHER RESOLVED that the above budget adjustments are funded out of the respective fund balances.

Ald. Krause, seconded by Ald. Peachey moved to approve Resolution No. 130. Motion carried unanimously on the call of the roll.

RESOLUTION AUTHORIZING FOR USE AND ACCESS LICENSE AGREEMENT FOR 1325 ROCKWELL AVEUNUE

(Ald. Horn introduced Resolution No. 131.)

**CITY OF JEFFERSON
RESOLUTION NO. 131**

Authorizing Use and Access License Agreement for Property Located at 1325 S. Rockwell Avenue

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin does herein approve and authorize a Use and Access License Agreement for property located at 1325 S. Rockwell Avenue, and further authorizes the City Administrator and City Clerk to sign said Agreement on behalf of the City of Jefferson.

Ald. Horn, seconded by Ald. Brandel moved to approve Resolution No. 131. Motion carried unanimously on the call of the roll.

DISCUSSION: ADMINISTRATOR FREITAG

- a. Future Capital Project Equipment Planning
- b. Comp Plan Update and Downtown Street Scape
- c. Extension of Riverwalk from Rotary Park to Former Foremost Site

Ald. Peachey, seconded by Ald. Miller moved to adjourn the April 4, 2019 meeting of the Common Council at 8:08 p.m. On a voice vote, motion carried unanimously.