

**MINUTES
CITY OF JEFFERSON COMMON COUNCIL
TUESDAY, JANUARY 29, 2019**

The Tuesday, January 29, 2019 meeting of the City of Jefferson Common Council was called to order at 5:30 p.m. by Mayor Oppermann. Members present were: Ald. Miller, Ald. Beyer, Ald. Horn, Ald. Tully, Ald. Krause, and Ald. Peachey. Absent: Ald. Brandel and Ald. Lares. Also present were: City Administrator Freitag, City Engineer Pinnow and Attorney Thompson.

PUBLIC PARTICIPATION

None.

RESOLUTION TO HIRE A FULL-TIME MECHANIC FOR PUBLIC WORKS

(Ald. Miller introduced Resolution No. 106.)

**CITY OF JEFFERSON
RESOLUTION NO. 106**

AUTHORIZING THE HIRING OF A MECHANIC FOR THE PUBLIC WORKS DEPARTMENT.

WHEREAS, Public Works Director Pinnow intends to fill a vacant Mechanic position, and is recommending that Andrew Voight of Jefferson, Wisconsin be hired by the City of Jefferson to fill the vacant position; and

WHEREAS, the Personnel Committee has reviewed the recommendation of Public Works Director Pinnow and also recommends the hiring of Andrew Voight to the Common Council; and

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that it herein authorizes the Public Works Director to hire Andrew Voight as a Mechanic in the Public Works Department and placing him at Step 5 of the City of Jefferson Compensation Plan and be placed on Year 5 of Service of the City of Jefferson PTO schedule, upon passing the required medical and drug screenings. Employment shall commence no later than March 4, 2019.

Ald. Miller, seconded by Ald. Krause moved to approve Resolution No. 106. Motion carried unanimously on call of the roll.

RESOLUTION TO HIRE A FULL-TIME RECREATION SUPERVISOR

(Ald. Krause introduced Resolution No. 107.)

**CITY OF JEFFERSON
RESOLUTION NO. 107**

A RESOLUTION AUTHORIZING THE HIRE OF A RECREATION SUPERVISOR

WHEREAS, Parks, Recreation and Forestry Director Keller intends to fill the vacant position of Recreation Supervisor; and

WHEREAS, the open position was publicly advertised, and interviews were conducted with potential candidates by the Parks, Recreation and Forestry Commission; and

WHEREAS, Chad Holpfer was selected as the new recreation supervisor by the Parks, Recreation and Forestry Commission; and

WHEREAS, the Personnel Committee has reviewed the matter and concurs with the recommendation of the Parks, Recreation and Forestry Commission and recommends the hire of Chad Holpfer as Recreation Supervisor.

Ald. Krause, seconded by Ald. Tully moved to approve Resolution No. 107. Motion carried unanimously on call of the roll.

RESOLUTION TO HIRE A PART-TIME MUNICIPAL COURT CLERK

(Ald. Tully introduced Resolution No. 108.)

**CITY OF JEFFERSON
RESOLUTION NO. 108**

A RESOLUTION AUTHORIZING THE HIRE OF A MUNICIPAL COURT CLERK

WHEREAS, Municipal Court Judge Miller intends to fill the vacant Municipal Court Clerk Position and is recommending the appointment of Interim Court Clerk Sandy Masche of Waterloo, Wisconsin to the vacant Position; and

WHEREAS, the Personnel Committee has reviewed the recommendation of Municipal Court Judge Miller and concurs with the appointment of Ms. Masche; and

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that it herein authorizes the appointment of Sandy Masche as Municipal Court Clerk. The initial pay rate for Ms. Masche shall be \$19.68 per hour and, for purposes of placement on the City of Jefferson paid-time-off schedule, Ms. Masche will be placed at year 5 which provides for an annual paid-time-off benefit of 14 days (subject to pro-ration as the Position is a budgeted 20 hour per week position). Ms. Masche employment shall commence not later than Monday, February 11, 2019.

Ald. Tully, seconded by Ald. Beyer moved to approve Resolution No. 108. Motion carried 5-1 on call of the roll.

Ald. Tully, seconded by Ald. Beyer moved to adjourn the January 29, 2019 meeting of the Common Council at 5:55 p.m. On a voice vote, motion carried unanimously.