

MINUTES
CITY OF JEFFERSON COMMON COUNCIL
TUESDAY, JANUARY 15, 2019

The Tuesday, January 15, 2019 meeting of the City of Jefferson Common Council was called to order at 7:00 p.m. by Mayor Oppermann. Members present were: Ald. Brandel, Ald. Miller, Ald. Beyer, Ald. Horn, Ald. Tully, Ald. Krause, and Ald. Peachey. Absent: Ald. Lares. Also present were: City Administrator Freitag, City Engineer Pinnow, City Attorney Rogers and City Clerk/Deputy Treasurer Copsey.

PUBLIC PARTICIPATION

None.

MAYORAL PROCLAMATION

**CITY OF JEFFERSON PROCLAMATION
2019 ADULT SCHOOL CROSSING GUARD
RECOGNITION WEEK**

WHEREAS, Wisconsin's adult school crossing guards provide an invaluable service in helping to ensure the safe passage of our youngest, most vulnerable pedestrians, children walking between home and school; and

WHEREAS, adult school crossing guards typically serve with a dedication that discounts the rigors of harsh weather, split shifts, and heavy traffic; and

WHEREAS, for more than five decades, adult school crossing guards have served communities across Wisconsin; and that service has helped to drive down the rates of young pedestrian deaths and injuries, despite increases in traffic volume; and

WHEREAS, Gerald and Margaret Kuether have served as our City of Jefferson school crossing guards since September of 2015; and

WHEREAS, adult school crossing guards add to the effectiveness of the student safety patrol members with whom they often serve and whose activity they help direct; and

WHEREAS, adult school crossing guards help reinforce in the minds of the young people they assist the importance of traffic-hazard identification and safe street-crossing behavior;

THEREFORE, BE IT RESOLVED THAT January 14th-18th, 2019 be declared Adult School Crossing Guard Recognition Week in the State of Wisconsin and City of Jefferson this 15th day of January, 2019.

Mayor Dale W. Opperman
City of Jefferson

Sarah Copsey, Clerk-Treasurer
City of Jefferson

CONSENT AGENDA

Ald. Tully introduced Resolution No. 100.

**CITY OF JEFFERSON
RESOLUTION NO. 100**

BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that the consent agenda for January 15, 2019 is hereby adopted.

- A. Vouchers Payable for December, 2018 in the amount of \$63,140.29 and Vouchers Payable for January, 2019 in the amount of \$120,048.87 and December manuals in the amount of \$23,960.20. Payroll Summary for January 4, 2019 in the amount of \$164,843.28.
- B. Council Minutes from the January 2, 2019 of the Common Council.
- C. Licenses as Approved by the Regulatory Committee.
 - 1. Operator's Licenses
 - 2. Special Class B Licenses

Ald. Tully, seconded by Ald. Beyer moved to approve Resolution No. 100. Motion carried unanimously, with Ald. Tully abstained from the minutes.

**ORDINANCE TO AMEND CONDITIONAL USES OF BHN HIGHWAY DISTRICT
NEIGHBORHOOD BUSINESS AND BC CENTRAL BUSINESS DISTRICT**

Ald. Peachey introduced Ordinance #1-19 for its second reading.

**CITY OF JEFFERSON
ORDINANCE # 1-19**

The Common Council of the City of Jefferson, Wisconsin hereby ordains as follows:

1) Section 300-29 (F) of the City of Jefferson Code of Ordinances is repealed in its entirety and restated as follows:

“Single or multiple dwelling units on the second, third or higher floor of a principal structure in which the ground floor is devoted to a business or commercial use in the BHN Highway the Neighborhood Business District”.

2) Section 300-29 (H) of the City of Jefferson Code of Ordinances is hereby repealed in its entirety.

3) This ordinance shall take effect after passage, publication, and attestation as required by law.

Dale W. Oppermann, Mayor Date

Attest: Sarah Copsey Date
City Clerk

Ald. Peachey, seconded by Ald. Tully moved to approve Ordinance #1-19. Motion carried unanimously, with 7-0 vote.

RESOLUTION TO AUTHORIZE HIRING OF TOWN & COUNTRY ENGINEERING, INC. FOR DESIGN SERVICES FOR THE 2019 STREET IMPROVEMENTS

(Ald. Brandel introduced Resolution No. 101.)

**CITY OF JEFFERSON
RESOLUTION NO. 101**

AUTHORIZING HIRING OF TOWN & COUNTRY ENGINEERING, INC FOR DESIGN SERVICES FOR THE 2019 STREET IMPROVEMENTS

WHEREAS, Town & Country Engineering, Inc. has provided the City of Jefferson a proposal and contract for providing design services for the 2019 Street Improvements consisting of E Greenwood Street and additional streets considered as alternates; and

WHEREAS, proposed services include completion of a topographic site survey, preparation of engineering plans and specifications, bidding services and providing digital design to the City of Jefferson; and

WHEREAS, the Streets Committee recommends retaining Town & Country Engineering Inc. for design services at a cost of \$9,300; and

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that it herein approves an Agreement to provide design services with Town & Country Engineering, Inc. at a cost of \$9,300.

BE IT FURTHER RESOLVED, by the Common Council that the City Administrator is authorized to execute said Agreement on behalf of the City of Jefferson after review by the City Attorney.

Ald. Brandel, seconded by Ald. Miller moved to approve the authorizing hiring of Town & Country Engineering, Inc. for design services for the 2019 Street Improvements. Motion carried unanimously on call of the roll.

AUTHORIZING HIRING OF MSA PROFESSIONAL SERVICES, INC FOR DESIGN SERVICES FOR THE GOLF DRIVE EXTENSION

(Ald. Miller introduced Resolution No. 102.)

**CITY OF JEFFERSON
RESOLUTION NO. 102**

AUTHORIZING HIRING OF MSA PROFESSIONAL SERVICES, INC FOR DESIGN SERVICES FOR THE GOLF DRIVE EXTENSION

WHEREAS, Golf Drive is planned in 2019 for extension from its current location south of E Reinel Street to its terminus at Clancy Street; and

WHEREAS, a portion of this street will be a public street and a portion will be a private thru street; and

WHEREAS, MSA Professional Services, Inc. has contracted with Jim Kuehn for designing the private portion of this roadway; and

WHEREAS, the Streets Committee recommends retaining MSA Professional Services, Inc. for design services of the public portion of the roadway and water main at a cost of \$28,300; and proposed services include completion of a topographic site survey, preparation of engineering plans and specifications and bidding services;

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that it herein approves an Agreement to provide design services with MSA Professional Services, Inc. at a cost of \$28,300.

BE IT FURTHER RESOLVED, by the Common Council that the City Administrator is authorized to execute said Agreement on behalf of the City of Jefferson after review by the City Attorney.

Ald. Miller, seconded by Ald. Krause moved to approve the authorizing hiring of MSA Professional Services, Inc. for design services for the Golf Drive Extension. Motion carried unanimously on call of the roll.

RESOLUTION AUTHORIZING THE WITHDRAWAL FROM THE AGREEMENT WITH HP FANS, INC.

(Ald. Horn introduced Resolution No. 103.)

**CITY OF JEFFERSON
RESOLUTION NO. 103**

Resolution Authorizing the Withdrawal from the Agreement with HP Fans, Inc.

WHEREAS, the City of Jefferson (the “City”) has previously entered into an Agreement (the “Agreement”), with HP Fans, Inc. (“HP Fans”) in which the City would provide certain monetary sums and services to HP Fans for it to put on a festival in the City with the expectation that HP Fans would reimburse the City in full, and

WHEREAS, the Agreement was amended to provide, inter alia, that either party could terminate its involvement with the Agreement by providing notice to the other party of its intent to do so prior to January 31 of any year the Agreement is in force.

NOW, THEREFORE BE IT RESOLVED, the City hereby elects, as of January 15, 2019, to terminate its involvement with HP Fans as set forth in the Agreement as amended. In terminating its involvement in the Agreement, the City is in no way waiving its right to be reimbursed by HP Fans as set forth in the Agreement. City staff is hereby authorized to give HP Fans notice by First Class Mail of the City’s decision to terminate its involvement in the Agreement.

Dale W. Oppermann

Mayor

Attest: _____

Sarah Copsey
City Clerk

Ald. Horn, seconded by Ald. Krause moved to approve Resolution No. 103. Motion carried unanimously on call of the roll.

RESOLUTION TO HIRE A PART-TIME PATROL OFFICER

Ald. Krause introduced Resolution No. 104.

**CITY OF JEFFERSON
RESOLUTION NO. 104**

WHEREAS, Police Chief Pileggi has to fill a vacant position in the Police Department for a part-time patrol officer; and

WHEREAS, the open part-time patrol officer position was recently vacated by a resignation; and

WHEREAS, Police Chief Pileggi is recommending that former part-time Jefferson Police Officer Justin Geske off be appointed to the rank of Part-time Patrol Officer by the City of Jefferson to fill the vacated position; and

WHEREAS, the Personnel Committee having reviewed the qualifications of former part-time Jefferson Police Officer Justin Geske and pursuant to Chief Pileggi recommending the hire of former Jefferson part-time Police Officer Justin Geske to the rank of Part-time Patrol Officer to the Common Council; and

WHEREAS, the Chief of Police has part-time funds allocated in his 2019 approved operating budget and that this part-time patrol officer is to replace a current vacancy in the part-time patrol officer staff;

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that the Chief of Police is authorized to promote former Jefferson part-time Police Officer Justin Geske to the rank of Part-time Patrol Officer, effective Wednesday, January 16th, 2019 as a part-time patrol officer for the City of Jefferson Police Department. The initial rate of pay shall be \$16.50 per hour pursuant to the 2019 City of Jefferson non-represented pay resolution.

Ald. Krause, seconded by Ald. Brandel moved to approve Resolution 104. Motion carried unanimously on call of the roll.

RESOLUTION TO APPROVE THE SUBURBAN NUTUAL ASSISTANCE RESPONSE TEAMS AGREEMENT

Ald. Beyer introduced Resolution No. 105.

**CITY OF JEFFERSON
RESOLUTION NO. 105**

**RESOLUTION TO APPROVE THE SUBURBAN MUTUAL ASSISTANCE RESPONSE TEAMS
AGREEMENT**

WHEREAS, the Suburban Mutual Assistance Response Teams (“S.M.A.R.T.”) have effectively provided law enforcement mutual aid to its participants since 1994; and

WHEREAS, the S.M.A.R.T. Mutual Aid Agreement has not been substantially updated since 1994; and

WHEREAS, the S.M.A.R.T. Mutual Aid Agreement is in need of updating to address certain inconsistencies within the terms and due to changes in the law; and

WHEREAS, we have received a recommendation from our Chief Executive Law Enforcement Officer, recommending that we enter the S.M.A.R.T. Mutual Aid Agreement which will update and replace the current Agreement and allow for our continued participation in this cooperative mutual aid, to better serve our municipality and the region.

NOW THEREFORE BE IT RESOLVED by the governing body for the municipality named below, that the S.M.A.R.T. Agreement is approved and the officials named below are authorized to execute the same on behalf of the municipality.

IN WITNESS WHEREOF, this Agreement has been duly executed by the following parties on the _____ day of _____, 2019.

[Municipality/Legal Jurisdiction]

[Municipal Official]

[Chief of Police or Sheriff]

ATTEST:

[Municipal Clerk/Witness]

Ald. Beyer, seconded by Ald. Peachey moved to approve Resolution 105. Motion carried unanimously on call of the roll.

Ald. Peachey, seconded by Ald. Miller moved to adjourn the January 15, 2019 meeting of the Common Council at 7:32 p.m. On a voice vote, motion carried unanimously.