

**MINUTES  
CITY OF JEFFERSON COMMON COUNCIL  
TUESDAY, SEPTEMBER 18, 2018**

The Tuesday, September 18, 2018 meeting of the City of Jefferson Common Council was called to order at 7:00 p.m. by Mayor Oppermann. Members present were: Ald. Peachey, Ald. Miller, Ald. Beyer, Ald. Horn, Ald. Tully, Ald. Krause and Ald. Lares. Absent: Ald. Brandel. Also present were: City Administrator Freitag, City Engineer Pinnow, City Attorney Rogers and City Clerk\Deputy Treasurer Kuehl.

**PUBLIC PARTICIPATION**

None.

**SCHOOL DISTRICT REFERENDUM PRESENTATION**

Dr. Mark Rollefson was present and spoke about the School District referendum that will be on the ballot at the November 6, 2018 election. He showed the Points of Pride video that was recently released on Facebook. The current referendum expires in June, 2019 and he explained the referendum is necessary to maintain cutting edge curriculum offerings, pay operational cost and maintain the facilities. He shared other local school district operational referendums passed over the last four years. He also compared Jefferson to neighboring schools with per student expenditures. Dr. Rollefson described the budget cuts that would be necessary without the referendum and the need to maintain the cutting edge technical education and advanced placement programs. He explained this is a step up referendum and presented the question as it will appear on the ballot. He announced two Community Forums coming up on October 17<sup>th</sup> and 24<sup>th</sup> at 7:00 p.m. at the high school auditorium.

Administrator Freitag announced the resignation of the City Clerk, Mary Kuehl. He will be sharing the succession plan with the Personnel Committee soon.

Mayor Oppermann announced that Jerold Tinberg has resigned from the Utilities Commission. He is encouraging submission of letters of interest to be submitted to City Hall, Attn: Mayor Oppermann.

**CONSENT AGENDA**

Ald. Tully introduced Resolution No. 52.

**CITY OF JEFFERSON  
RESOLUTION NO. 52**

**BE IT RESOLVED**, by the Common Council of the City of Jefferson, Wisconsin that the consent agenda for September 18, 2018 is hereby adopted.

- A. Vouchers Payable for September, 2018 in the amount of \$426,231.19. Payroll Summary for September 14, 2018 in the amount of \$158,838.75.
- B. Council Minutes from the September 4, 2018 Meetings of the Common Council.
- C. Licenses as Approved by the Regulatory Committee.
  1. Operator's Licenses
  2. Special Class B Licenses
  3. Class A Beer and Cider License – Jefferson BP
  4. Class B Beer License – Don Rocha's

Ald. Tully seconded by Ald. Beyer moved to approve Resolution No. 52. On call of the roll, motion carried unanimously.

**RESOLUTION AUTHORIZING BIDS FOR THE JEFFERSON POLICE DEPARTMENT–  
JEFFERSON UTILITIES FACILITY RENOVATION PROJECT**

Ald. Peachey introduced Resolution No. 53.

**CITY OF JEFFERSON  
RESOLUTION NO. 53**

**WHEREAS**, the City of Jefferson entered into a Construction Manager as Constructor Agreement with Maas Bros. Construction Company, Inc. (**Maas Bros.**) to provide construction related services for the Jefferson Police Department–Jefferson Utilities Facility Renovation Project (**the Project**), and as set forth, that the Agreement with Maas Bros. Construction Company, Inc. shall not exceed the contracted amount; and

**WHEREAS**, **Maas Bros.** prepared bidding specifications and bid documents for **the Project** and advertised **the Project** in conformance with the requirements of Wisconsin Statutes regulating public project bidding; and

**WHEREAS**, **Maas Bros.** and the City of Jefferson conducted a public bid opening for **the Project** at the Jefferson City Hall on September 5, 2018; and

**WHEREAS**, the bidding results for **the Project** are summarized in Exhibit #1 which is attached and made part of this resolution; and

**WHEREAS**, the total cost for **the Project** has been updated to reflect the results of the above referenced bid opening for **the Project** and is summarized as Exhibit #2 which is attached and made part of this resolution,

**NOW, THEREFORE BE IT RESOLVED**, by the Common Council of the City of Jefferson, Wisconsin that it herein approves and authorizes the award of construction bids as summarized in Exhibit #1 in the amount of \$1,725,197.55 plus bid alternate #2 at a cost of \$78,850.00, as previously authorized by the Jefferson Utilities Commission, and bid alternate #3 at a cost of \$42,962.00 for a total bid award of \$1,847,009.55.

**BE IT FURTHER RESOLVED**, by the Common Council that based on the results of bidding and design and other “soft” costs expended to date, it herein approves the overall budget for **the Project** at \$2,356,812.00.

Ald. Peachey, seconded by Ald. Beyer moved to approve Resolution No. 53. Motion carried unanimously on call of the roll.

**INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION BONDS IN AN AMOUNT  
NOT TO EXCEED \$1,775,000 FOR POLICE FACILITIES**

Ald. Krause introduced Resolution No. 54.

**CITY OF JEFFERSON  
RESOLUTION NO. 54**

**BE IT RESOLVED** by the Common Council of the City of Jefferson, Jefferson County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$1,775,000 for the public purpose of paying the cost of construction of police facilities.

Ald. Krause, seconded by Ald. Beyer moved to approve Resolution No. 54. Motion carried unanimously on call of the roll.

**RESOLUTION DIRECTING PUBLICATION OF NOTICE TO ELECTORS RELATING TO BOND ISSUE**

Ald. Lares introduced Resolution No. 55.

**CITY OF JEFFERSON  
RESOLUTION NO. 55**

**WHEREAS**, an initial resolution authorizing general obligation bonds to finance police facilities has been adopted by the Common Council of the City of Jefferson, Jefferson County, Wisconsin (the "City") and it is now necessary that said initial resolution be published to afford notice to the residents of the City of its adoption;

**NOW, THEREFORE, BE IT RESOLVED** that the City Clerk shall, within 15 days, publish a notice to the electors in substantially the form attached hereto in the official City newspaper as a class 1 notice under ch. 985, Wis. Stats.

Motion was made by Ald. Lares, seconded by Ald. Beyer to approve Resolution No.55. Motion carried unanimously on call of the roll.

**RESOLUTION PROVIDING FOR THE SALE OF \$1,775,000 GENERAL OBLIGATION POLICE FACILITY BONDS, SERIES 2018A**

Ald. Tully introduced Resolution No. 56.

**CITY OF JEFFERSON  
RESOLUTION NO. 56**

**WHEREAS**, the City of Jefferson, Jefferson County, Wisconsin (the "City") has adopted an initial resolution (the "Initial Resolution") authorizing the issuance of general obligation bonds for the following public purpose and in the following amount: \$1,775,000 for construction of police facilities;

**WHEREAS**, the Common Council hereby finds and determines that the project described in the Initial Resolution is within the City's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes; and

**WHEREAS**, the Common Council of the City hereby finds and determines that general obligation bonds in an amount not to exceed \$1,775,000 should be issued pursuant to the Initial Resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City that:

Section 1. Issuance of the Bonds. The bonds authorized by the Initial Resolution shall be designated "General Obligation Police Facility Bonds, Series 2018A" (the "Bonds") and the City shall issue Bonds in an amount not to exceed \$1,775,000 for the purpose above specified.

Section 2. Sale of the Bonds. The Common Council hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the Common Council shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Sale. The City Clerk (in consultation with the City's financial advisor, Ehlers & Associates, Inc. ("Ehlers")) is hereby authorized and directed to cause the sale of the Bonds to be publicized at such times and in such manner as the City Clerk may determine and to cause copies of a complete Notice of Sale and other pertinent data to be forwarded to interested bidders as the City Clerk may determine.

Section 4. Official Statement. The City Clerk (in consultation with Ehlers) shall also cause an Official Statement to be prepared and distributed. The appropriate City officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Ald. Tully, seconded by Ald. Krause moved to approve Resolution No. 56. Motion carried unanimously on call of the roll.

**RESOLUTION PROVIDING FOR THE SALE OF \$690,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2018B**

Ald. Horn introduced Resolution No. 57.

**CITY OF JEFFERSON  
RESOLUTION NO. 57**

**WHEREAS**, the City of Jefferson, Jefferson County, Wisconsin (the "City") is presently in need of an amount not to exceed \$690,000 for public purposes, including paying the cost of utility building projects; and

**WHEREAS**, it is desirable to borrow said funds through the issuance of general obligation promissory notes pursuant to Section 67.12(12), Wisconsin Statutes;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City that:

Section 1. The Notes. The City shall issue its General Obligation Promissory Notes, Series 2018B in an amount not to exceed \$690,000 (the "Notes") for the purposes above specified.

Section 2. Sale of Notes. The Common Council hereby authorizes and directs that the Notes be offered for public sale. At a subsequent meeting, the Common Council shall consider such bids for the Notes as may have been received and take action thereon.

Section 3. Notice of Note Sale. The City Clerk (in consultation with the City's financial advisor, Ehlers & Associates, Inc. ("Ehlers")) be and hereby is directed to cause notice of the sale of the Notes to be disseminated in such manner and at such times as the City Clerk may determine and to cause copies of a complete Notice of Sale and other pertinent data to be forwarded to interested bidders as the City Clerk may determine.

Section 4. Official Statement. The City Clerk shall cause an Official Statement concerning this issue to be prepared by Ehlers. The appropriate City officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Motion was made by Ald. Horn, seconded by Ald. Tully to approve Resolution No.57. Motion carried unanimously on call of the roll.

**RESOLUTION AUTHORIZING WITHDRAWAL FROM THE WISCONSIN PUBLIC EMPLOYER'S GROUP HEALTH INSURANCE PROGRAM**

Ald. Miller introduced Resolution No. 58.

**CITY OF JEFFERSON  
RESOLUTION NO. 58**

**WHEREAS**, the City of Jefferson has offered health insurance through the Wisconsin Public Employer's Group Health Insurance Program (WPEGHIP) since January 1, 2010, and

**WHEREAS**, Wisconsin statute permits an employer to withdraw from the Wisconsin Public Employer's Group Health Insurance Program (WPEGHIP) at the end of any calendar year, providing a Resolution to withdraw is received by the Department of Employee Trust Funds by the preceding October 15, and

**WHEREAS**, the City solicited health insurance plan proposals that would provide health insurance coverage for City of Jefferson employees participating in the Dodge Jefferson Consortium, and

**WHEREAS**, Dean Health Plan was determined by city staff as being an option that maintained a high-level of benefits for employees, provided stability in health insurance premium costs for a minimum of three additional years.

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Jefferson that pursuant to the provisions of § 40.51(7) of the Wisconsin Statutes, the City of Jefferson hereby withdraws from the Wisconsin Public Employer's Group Health Insurance Program, through the Wisconsin Department of Employee Trust Funds Group Insurance Board, effective on January 1, 2019.

**BE IT FURTHER RESOLVED** that the City Administrator shall execute the Certification for the

Resolution to Withdraw from the Wisconsin Public Employer's Group Health Insurance Program and submit it prior to October 15, 2018, to the Wisconsin Department of Employee Trust Funds.

**BE IT FURTHER RESOLVED**, this resolution is contingent on Dodge and Jefferson County formally recognizing the Dodge Jefferson Consortium for Employee Benefits, as well as the election of the Dean Health Plan as the provider for the Dodge Jefferson Consortium.

Ald. Miller, seconded by Ald. Horn moved to approve Resolution No. 58. Motion carried unanimously on call of the roll.

**RESOLUTION AUTHORIZING AN AGREEMENT TO ESTABLISH THE JEFFERSON DODGE CONSORTIUM FOR PURCHASE OF HEALTH INSURANCE BENEFITS**

Ald. Lares introduced Resolution No. 59.

**CITY OF JEFFERSON  
RESOLUTION NO. 59**

**BE IT RESOLVED** by the Common Council of the City of Jefferson, WI that the City Administrator is hereby authorized to enter into an intergovernmental cooperation agreement with the Jefferson Dodge Consortium for health insurance benefits and is hereby authorized to execute all documents necessary to do so.

**BE IT FURTHER RESOLVED**, that this resolution is contingent on Dodge and Jefferson County formally recognizing the Jefferson Dodge Consortium for Employee Benefits, as well as the election of the Dean Health Plan as the provider for the Jefferson Dodge Consortium.

**BE IT FURTHER RESOLVED**, that participation in the program is contingent provide a minimum of 1,200 potential insureds as part of the Jefferson Dodge Consortium.

**BE IT FURTHER RESOLVED**, that the City of Jefferson will opt for the election of the Dean Health Plan High Deductible Plan with HSA. For policy year 2019, the City will contribute a deductible of \$1,300 for single policies and a \$2,700 family policies. In addition, the City will contract with Diversified Benefit Services for the administration of the City's HSA plan.

Ald. Lares, seconded by Ald. Krause moved to approve Resolution No. 59. On call of the roll, motion carried by a vote of 6-1, with Ald. Peachey casting the dissenting vote.

**RESOLUTION AUTHORIZING THE CLOSURE OF CITY RIGHT-OF-WAY TO HP FANS, INC. FOR THE WARRIORS AND WIZARDS FESTIVAL**

Ald. Beyer introduced Resolution No. 60.

**CITY OF JEFFERSON  
RESOLUTION NO. 60**

**WHEREAS**, Scott Cramer with HP Fans, Inc. is looking to close off the following streets on Friday, October 19, 2018 from 7:00 a.m. through Sunday, October 21, 2018 at 5:00 p.m.

- South Gardner Avenue (from West Milwaukee Street to West Linden Drive)
- West Milwaukee Street (from South Gardner Avenue to Riverside Alley)
- West Dodge Street (from South Main Street to South Gardner Avenue)
- West Dodge Street (from South Main Street to South Center Avenue)
- Old Firehouse Alley (from Main Street to Center Avenue)

**WHEREAS**, Scott Cramer with HP Fans, Inc. is also looking to close off Seifert Avenue on Friday, October 19, 2018 from 7:00 a.m. through Sunday, October 21, 2018 at 4:00 p.m., and

**WHEREAS**, Section 240-8 of the City of Jefferson Municipal Code refers to the City’s regulations regarding the temporary closure of public right-of-way.

**BE IT RESOLVED**, by the Common Council of the City of Jefferson, Wisconsin that the above-mentioned streets will be closed during the said time frames for the Warriors and Wizards Festival, and

**BE IT FURTHER RESOLVED**, that said right-of-way is hereby leased to HP Fans, Inc. in the sum of \$50.00 for said time-frame.

Motion was made by Ald. Beyer, seconded by Ald. Miller to approve Resolution No.60, with the closure of West Dodge Street (from South Main Street to South Center Avenue) being contingent upon signatures being submitted. Motion carried unanimously on call of the roll.

**RESOLUTION AUTHORIZING THE SALE OF GOODS IN CITY RIGHT-OF-WAY TO VENDORS FOR THE WARRIORS AND WIZARDS FESTIVAL**

Ald. Horn introduced Resolution No. 61.

**CITY OF JEFFERSON  
RESOLUTION NO. 61**

**BE IT RESOLVED** by the Common Council of the City of Jefferson, Wisconsin that the listed vendors (attached) are hereby allowed to sell goods and/or services in City right-of-way during the Warriors and Wizards Festival on October 19 – 21, 2018.

<b>Applicant Name</b>	<b>Goods or Services</b>
James Ferrett	Global goods/gifts
Jennifer Dunigan	Jewelry/art
Becky Armstrong	costumes/wands
Kettle Korn by Matty	Kettle Korn
Cedarburg Popcorn	Kettle Korn/smoothies
Nicole Hoffman/Jean Elliott	Jewelry/oysters
Nicholas Jackson	Jewelry/candles/crafts
Tundraland Home Improvement	bath/windows/decks
Julianne Moss	Chainmaille jewelry
Emilie Shelton	Wizard crafts

Michelle Sonsalla	Leather/jewelry/fur
Dave Biddick	vacation promotion
Brent Henderson/Juli Arnold	Chainmaille jewelry
Lefty's Too	Food
Just Cheddar LLC	Cheese curds
Javier Hernandez	Bracelets
Kori Garner	Pens/stationery
Kristi Polzin	Cinnamon nuts
Janette Eckel	Clothing
Tiffany Tarrolly	Apparel/jewelry
Brianna Kutz	French macarons

Ald. Horn, seconded by Ald. Lares moved to approve Resolution No. 61. Motion carried unanimously on call of the roll.

**Adjourn to Closed Session Pursuant to Section 19.85(c) of the Wisconsin State Statutes to Consider Hiring a Police Department Full-time Dispatcher.**

Ald. Peachey seconded by Ald. Tully moved to adjourn to Closed Session. On call of the roll, motion carried unanimously.

Motion was made by Ald. Krause, seconded by Ald. Beyer to reconvene to open session. Motion carried unanimously on a voice vote.

**RESOLUTION TO AUTHORIZE THE HIRE OF A FULL-TIME DISPATCHER FOR THE CITY OF JEFFERSON POLICE DEPARTMENT**

Ald. Miller introduced Resolution No. 62.

**CITY OF JEFFERSON  
RESOLUTION NO. 62**

**WHEREAS**, Police Chief Pileggi has taken steps to fill a vacant position in the Police Department for a full-time dispatcher; and

**WHEREAS**, the open position was publicly advertised and interviews were conducted with potential candidates; and

**WHEREAS**, Police Chief Pileggi is recommending that Kelly Cuevas be hired by the City of Jefferson to fill the vacant position; and

**WHEREAS**, the Personnel Committee having reviewed the qualifications of Kelly Cuevas and the recommendation of Chief Pileggi is also recommending the hire of Kelly Cuevas to the Common Council; and

**WHEREAS**, the Chief of Police has full-time funds allocated in his 2018 approved operating budget and that this full-time dispatcher position is to fill a recent full-time vacancy in the Police Department dispatching staff.

**NOW, THEREFORE BE IT RESOLVED**, by the Common Council of the City of Jefferson, Wisconsin that it herein authorizes the Police Chief to hire Kelly Cuevas at a starting wage rate of \$18.60 per hour, Grade 5, Step 1 of the City of Jefferson Compensation Plan and be given 9 days of PTO, Year 1 of Service on the City of Jefferson Paid-Time Off schedule on the first day of employment. Employment shall commence no later than Monday, October 1st, 2018.

Ald. Miller, seconded by Ald. Lares moved to approve Resolution No. 62. Motion carried unanimously on call of the roll.

Ald. Peachey, seconded by Ald. Miller moved to adjourn the September 18, 2018 meeting of the Common Council at 8:11 p.m. On a voice vote, motion carried unanimously.

The minutes of the September 18, 2018 meeting of the Common Council are uncorrected. Any corrections made thereto will be noted in the proceedings at which time the minutes are approved and referenced above.